



Dr. Christopher Harvey, Mayor
Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6

City Council Regular Meeting

Wednesday, September 21, 2022 at 7:00 PM

Manor City Hall, Council Chambers, 105 E. Eggleston St.

AGENDA

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person. Comments on specific agenda items must be made when the item comes before the Council. To address the City Council, please complete the white card and present it to the City Secretary prior to the meeting. No Action May be Taken by the City Council During Public Comments.

PUBLIC HEARINGS

- 1. Conduct a Public Hearing on the FY 2022-2023 Proposed Annual Budget of the City of Manor, Texas.**
Submitted by: Lydia Collins, Director of Finance
- 2. Conduct a Public Hearing on the FY2022-2023 Proposed Property Tax Rate of the City of Manor, Texas.**
Submitted by: Lydia Collins, Director of Finance
- 3. Conduct a public hearing on an Ordinance rezoning 22.78 acres more or less, out of the Greenbury Gates Survey No 63, and being located at 12200 Tower Rd, Manor, Tx from Light Industrial (IN-1) to Multi-Family 25 (MF-2).**
Applicant: Kenneth Tumlinson
Owner: Kenneth Tumlinson
Submitted by: Scott Dunlop, Development Services Director

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.

4. Consideration, discussion, and possible action to approve the City Council Minutes of the September 7, 2022, City Council Regular Meeting.

Submitted by: Lluvia T. Almaraz, City Secretary

5. Consideration, discussion, and possible action on the acceptance of the August 2022 Departmental Reports.

Submitted by: Scott Moore, City Manager

- **Economic Development – Scott Jones, Economic Development Director**
- **Development Services – Scott Dunlop, Development Services Director**
- **Community Development – Debbie Charbonneau, Heritage and Tourism Manager**
- **Police – Ryan Phipps, Chief of Police**
- **Municipal Court – Sarah Friberg, Court Clerk**
- **Public Works – Michael Tuley, Director of Public Works**
- **Finance – Lydia Collins, Director of Finance**
- **Human Resources – Tracey Vasquez, HR Manager**
- **IT – Phil Green, IT Director**
- **Administration – Lluvia T. Almaraz, City Secretary**

EXECUTIVE SESSION

The City Council will now Convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in:

- *Section 551.071 Consultation with Attorney and Section 1.05, Texas Disciplinary Rules of Professional Conduct - Regarding Interlocal Agreement for Fire Code Enforcement Services;*
- *Sections 551.071, and 551.087, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Manor Springs development;*
- *Sections 551.071, and 551.087, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the EntradaGlen PID;*
- *Sections 551.071, and 551.087, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the LanZola Communities development; and*
- *Section 551.074 Personnel Matters to discuss duties of the City Manager*

OPEN SESSION

The City Council will now reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.

REGULAR AGENDA

6. **First Reading: Consideration, discussion, and possible action on an Ordinance rezoning 22.78 acres more or less, out of the Greenbury Gates Survey No 63, and being located at 12200 Tower Rd, Manor, Tx from Light Industrial (IN-1) to Multi-Family 25 (MF-2).**
Applicant: Kenneth Tumlinson
Owner: Kenneth Tumlinson
Submitted by: Scott Dunlop, Development Services Director
7. **Consideration, discussion, and possible action on a change order to the construction contract for the Cottonwood Creek Phase 2 Wastewater Collection System Improvement project.**
Submitted by: Tyler Shows, EIT City Engineer
8. **Consideration, discussion, and possible action on a change order to the construction contract for the Cottonwood Creek Wastewater Collection System Improvements project.**
Submitted by: Tyler Shows, EIT City Engineer
9. **Consideration, discussion, and possible action on a change order to the construction contract for the Wilbarger Creek Wastewater Treatment and Collection System Improvements Phase 2 project.**
Submitted by: Tyler Shows, EIT City Engineer
10. **Consideration, discussion, and possible action on the Sesquicentennial Leadership Manor Class Project – Veteran’s Memorial Wall and park improvements at Jennie Lane Park.**
Submitted by: Scott Moore, City Manager
11. **Consideration, discussion, and possible action on renewing the re-rate notice and benefits verification form for FY 2022- 2023 between the City of Manor and the health insurance pool, TML Health; and authorize the City Manager to execute the re-rate notice and benefits form.**
Submitted by: Tracey Vasquez, HR Manager
12. **Consideration, discussion, and possible action on establishing a dedicated Economic Development Reserve Fund for the City of Manor, Texas.**
Submitted by: Lydia Collins, Director of Finance
13. **Consideration, discussion and possible action on an ordinance adopting the Annual Budget for the City of Manor for the fiscal year beginning October 1, 2022, and ending September 30, 2023.**
Submitted by: Scott Moore, City Manager

- 14. Consideration, discussion, and possible action on an ordinance levying Ad Valorem taxes for the use and support of the municipal government of the City of Manor for fiscal year beginning October 1, 2022, and ending September 30, 2023.**

Submitted by: Scott Moore, City Manager

- 15. Consideration, discussion and possible action on revising the First Amendment to the Professional Services Contract with Freese and Nichols, Inc. for the 2050 Comprehensive Plan.**

Submitted by: Scott Moore, City Manager

- 16. Consideration, discussion, and possible action on a resolution authorizing the City to fund partnerships with governmental entities and not for profit corporations in support of youth programs and juvenile delinquency prevention efforts.**

Submitted by: Scott Moore, City Manager

ADJOURNMENT

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

CONFLICT OF INTEREST

In accordance with Section 12.04 (Conflict of Interest) of the City Charter, "No elected or appointed officer or employee of the city shall participate in the deliberation or decision on any issue, subject or matter before the council or any board or commission, if the officer or employee has a personal financial or property interest, direct or indirect, in the issue, subject or matter that is different from that of the public at large. An interest arising from job duties, compensation or benefits payable by the city shall not constitute a personal financial interest."

Further, in accordance with Chapter 171, Texas Local Government Code (Chapter 171), no City Council member and no City officer may vote or participate in discussion of a matter involving a business entity or real property in which the City Council member or City officer has a substantial interest (as defined by Chapter 171) and action on the matter will have a special economic effect on the business entity or real property that is distinguishable from the effect on the general public. An affidavit disclosing the conflict of interest must be filled out and filed with the City Secretary before the matter is discussed.

POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, September 16, 2022, by 7:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC
City Secretary for the City of Manor, Texas

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 72 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail lalmaraz@cityofmanor.org.